

# **MacsWest**

## **OPERATING POLICIES**

### **ORGANIZATION**

MacsWest is the Macintosh users group of Computer West, a nonprofit recreational club in Sun City West, AZ. All residents of Sun City West are invited to join Computers West and the Macintosh user group.

### **COMPLIANCE WITH THE BYLAWS OF COMPUTER WEST**

Computers West is divided into two platform groups i.e..MacsWest (MW) platform group and the PCUG platform group. Each platform group operates independently but must operate in accordance with the Computers West By-laws. CW must have as its purpose recreational, social or leisure activities in accordance with the agreement with The Recreation Centers of Sun City West. The Recreation Centers provide both the Palo Verde Room and the Computer Lab rooms A, B, and C at no fee for use by the two platform groups and other operations of CW.

### **PURPOSE**

The purpose of MacsWest is to assist all members in the operation of their Macintosh computers. The club will offer hands- on classes, question and answer meetings, and informational presentations in the operation of their computers and related apple electronic equipment. Social events will be offered periodically throughout the year. The clubs mission statement is...

**...TEACHING, LEARNING, HELPING, & HAVING FUN.**

### **WEEKLY MEETINGS**

MacsWest holds two informational meetings each week at the Palm Ridge Recreation Center's Computers West facility. The meetings take place on Tuesday and Friday from 1:00 to 2:00 pm. The meetings may be suspended during the holidays and summer months at the discretion of the board.

### **CLASSES**

The Education Committee arranges for members to teach members how to use the various apple software applications. Also, the education committee offers classes for third party software that is

compatible with the Macintosh computer. A list of classes can be found on the MacsWest website on the class page.

- Fees charged members for classes are decided by the Education Committee. A fee can be waived for board members and members of the education committee auditing classes.
- Instructors will not receive compensation for teaching a class. Teachers will be reimbursed for class materials needed to teach a class.
- Classes are provided for the benefit of MacsWest members and are limited to members in good standing. Mac classes may be open to other platform groups if space is available with the approval of the instructor.

## **MEMBERSHIP**

### **Requirements**

Every member must be a current resident of Sun City West and have a valid photo ID card issued by the Recreation Centers of SCW. Members will be asked to monitor at least once during the year.

### **New Members**

New members to MacsWest may join the club between Jan. 1 and August 1 and will be considered paid through the current year. New members joining after September 1 and before December 31st will be considered paid for the current year as well as the following year.

### **Membership Dues**

Annual Dues will be set by the MacsWest Governing Board and approved by the membership at an official MacsWest General Membership Meeting at least two months prior to the effective date of the change in annual membership dues. The approved. Change in dues must be presented to the CW Board for approval in accordance with the CW By-laws.

March 5th 2020

These MW Operating Policies supersede any and all prior MW Operating Policies.